



VILLAGE OF HOWARD STAFF ENGINEER

The Village of Howard is currently seeking a full time Staff Engineer. The Village is a growing suburb located on the northwest side of the Green Bay Metro area and is a short 10 minute drive to Lambeau Field, 45 minute drive to Door County and is less than 2.5 hours to Madison and Milwaukee.

The Town of Howard was established in 1835 and slowly developed along Duck Creek as a center for farming, quarrying and lumbering. By 1959 the population had grown and Howard was incorporated as a Village. Residential, commercial and industrial growth steadily continued and today Howard is a vibrant community of approximately 20,000 residents with well established neighborhoods, growing commercial base, wonderful parks and an exceptional school system. Howard's citizens are proud of the communities' high quality of life that includes higher educational opportunities, great health care facilities, cultural and recreational opportunities and excellent municipal services.

This is an opportunity for an Engineering professional to work with a dedicated staff to make a difference in a vibrant, innovative and growing community that provides excellent service to its residents and businesses. The Public Works Department includes a Professional Engineering Department; operates water, sanitary and stormwater utilities; provides and maintains safe transportation and park facilities.

The Engineering Department plans, designs and provides management for public construction projects in the Village. The Village is seeking applicants with a background in municipal engineering for a position performing utility and roadway planning, design, drafting, specification writing, estimating, permitting, construction inspection, and other administrative functions within the Public Works Department. This position can expect to enjoy a team oriented professional work environment with fellow employees.

Minimum qualifications:

- Bachelor's Degree in civil engineering or a closely related field.
- Three (3) years of increasingly responsible experience in professional civil engineering.
- Registration as a Professional Engineer (PE) or ability to obtain professional registration within two (2) years of hire.
- Familiarity with construction materials, methods and the procedures necessary for utility and roadway design and inspection.
- Experience in stormwater management design, Municipal MS4 regulations, and environmental permitting.
- Understanding of and experience with preparing construction plans, bids and specifications.
- Experience with project management, and construction administration.
- Must possess basic surveying skills and have a familiarity with construction staking, verification and setting of grades.
- Familiarity with construction material test methods.
- Proficiency in software use including AutoCAD, Autodesk Civil 3D, Microsoft Office products, and others.
- Strong Communication skills involving client/resident and contractor interaction, and report writing.
- Must possess a valid Wisconsin Driver's License.

This is a salary position and includes a comprehensive benefit package. Starting pay will vary depending on qualifications.

Interested candidates should submit a cover letter, resume and job application (found on the Village's website) to Director of Engineering, Michael Kaster, 1336 Cornell Road, Howard, WI 54313 or by email at mkaster@villageofhoward.com by 5:00 pm, Monday July 20th, 2020.