

**Minutes of the Village Board Meeting  
Oct. 14, 2019 at 6:30 p.m.  
Village Hall Board Room**

**Call to Order**

Village President Burt R. McIntyre called the meeting to order at 6:30 p.m.

**Roll Call**

Village President Burt R. McIntyre; Trustee Maria Lasecki, Wards 1 & 2; Trustee Chris Nielsen, Wards 3 & 4; Trustee Cathy Hughes, Wards 5 & 6; Trustee John Muraski, Wards 7 & 8; Trustee Scott Beyer, Wards 9 & 10; Trustee Ray Suennen, Wards 11 & 12; Trustee Adam Lemorande, Wards 13-14 & 18; Trustee Craig McAllister, Wards 15-17

Also (staff): Paul Evert, Chris Haltom, Dave Wiese, Geoff Farr, Mike Kaster, Ed Janke, Leigh Ann Wagner Kroening

**The board recited the Pledge of Allegiance.**

**B. McIntyre confirmed the Village Board's compliance with state open meeting laws.**

**Approve Agenda**

C. Hughes moved to approve the agenda. C. McAllister seconded. **The motion carried unanimously.**

**Public Appearances**

None.

**Future Agenda Items/  
Announcements**

J. Muraski asked for a future discussion regarding the speed and quality of development on the west side of the village and how it compares to what is outlined for the area in the Comprehensive Plan and the Strategic Plan.

**Consent Agenda**

A. Lemorande moved to approve the consent agenda. R. Suennen seconded. **The motion carried unanimously**, and the following items were approved as part of the Consent Agenda:

Village Board meeting minutes from Sept. 23, 2019

Municipal Invoices paid with checks #66695 – 66838, totaling \$1,318,634.03

Operator's Licenses for the following individuals:

- i. Megan L. Beltrand
- ii. Lacy L. Kimps
- iii. Pamela M. Rost
- iv. Cheryl L. Sarenich
- v. Victoria A. Vaessen
- vi. Pierre D. Walker

The Original Alcohol Beverage Retail License Application (Class B beer and Class B liquor) for Christopher A. Knutson for Gilligan's Bar & Grill, 1985 Velp Ave.

The Original Alcohol Beverage Retail License Application (Class B beer and Class C wine) for Sarah L. Hickey for Goodness, A Gathering Place, 345 Cardinal Lane #2

Construction change order #1 for the Public Works fueling station involving a \$8,902.00 increase

Resolution 2019-17, offering the Wisconsin Public Employers Group Health Insurance Program to eligible Village of Howard personnel

### **New Business**

#### **6:30 PM Public Hearing Vacating Graceland Terrace and Coco's Run**

M. Kaster reviewed the proposal to vacate a portion of Graceland Terrace and Coco's Run. B. McIntyre opened the public hearing. Nobody spoke. B. McIntyre closed the public hearing.

#### **Resolution vacating Graceland and Coco's Run**

C. Nielsen moved to approve Resolution 2019-16, a final resolution regarding the vacation of the public way known as a portion of Graceland Terrace and Coco's Run in the Village of Howard, Brown County, Wisconsin, contingent upon staff review of the utilities. A. Lemorande seconded. **The motion carried unanimously.**

#### **Ordinance adding and removing polling places**

C. Haltom discussed the proposal to add a polling location at Meadowbrook Church and remove the one at Bay View Middle School. J. Muraski moved to approve Ordinance 2019-18, adding a polling location at Meadowbrook Church, located at 701 Hillcrest Heights, and eliminating Bay View Middle School as a polling location. C. Nielsen seconded. **The motion carried unanimously.**

#### **Assessor's contract for 2020-2024**

P. Evert recommended renewing the contract with Fair Market Assessments for village assessor duties. C. Hughes moved to approve the assessor's contract with Fair Market Assessments for the years 2020-2024. R. Suennen seconded. **The motion carried unanimously.**

#### **Utility service route for VV interchange project**

M. Kaster reviewed the three options for the water and sewer utilities relating to the VV interchange project and the staff recommendation for each utility service. The board discussed in depth.

C. McAllister moved to suspend the rules to hear from the audience. A. Lemorande seconded. *The motion to suspend the rules carried unanimously.* The following people spoke:

- Kathy McAllister, 4301 Milltown Road, said without knowing what kind of development will happen in the area, it doesn't make sense to plan the roads and utilities. She also said

staff's recommendation to split the water and sewer service routes increases the assessments for property owners.

- Chad McAllister, 4433 Milltown Road, said he doesn't support any of the options and the proposal doesn't make sense given the character of the area.
- Patrick Laes, 4300 Milltown Road, said he doesn't support any option that includes water service going down Milltown Road. He asked for clarification on the deferment policy and the requirements for property owners to connect to the utilities.
- Jackie Lencioni, 4101 Shawano Ave., asked how the rising water table and drainage issues in the area would affect the project and also asked how the grant affects the project timeline.
- Jana Anderson-Laes, 4300 Milltown Road, said if the water and sewer utilities aren't covered as part of the grant, there is no reason to do the project. She said it doesn't make sense to put utilities where they aren't wanted or needed if there is no funding incentive to do so.

C. McAllister moved to return to regular order. A. Lemorande seconded. *The motion to return to regular order carried unanimously.*

The trustees asked Mrs. McAllister to clarify her concerns with the number of times she could be assessed. She came forward to explain.

The board discussed in depth. C. Nielsen moved to approve providing sanitary sewer and water service to the VV interchange by extending watermain along Route Option 1 and sanitary sewer along Route Option 3. M. Lasecki seconded. **The motion carried 7-2 (No: R. Suennen, C. McAllister).**

#### **2020-2025 Strategic Plan**

P. Evert discussed the 2020-2025 Strategic Plan, including the five identified strategic goals and their respective objectives, measurement indicators and the time frame to accomplish. J. Muraski moved to approve the 2020-2025 Strategic Plan. M. Lasecki seconded. **The motion carried unanimously.**

#### **First draft of 2020 Budget**

P. Evert provided a PowerPoint overview of the 2020 Budget, including General Fund revenues and expenditures, capital projects funds and enterprise funds, and how the tax levy is calculated. The board discussed. **No action was taken.**

#### **Certified Survey Map for Riverbank Apartments**

D. Wiese reviewed the certified survey map for the Riverbank Apartments. C. McAllister moved to approve the CSM for the Riverbank Apartments, located at 2210-2218 Riverview Drive, Parcel VH-455. B. McIntyre seconded. **The motion carried unanimously.**

#### **Purchase of a roadside**

**mower**

G. Farr discussed the proposal to purchase a new roadside mower. C. Hughes moved to approve the purchase of a roadside mower for \$249,501.55. S. Beyer seconded. **The motion carried unanimously.**

**Adjourn**

M. Lasecki moved to adjourn. C. McAllister seconded. **The motion carried unanimously, and the board adjourned at 9:01 p.m.**

Leigh Ann Wagner Kroening  
Administrative Assistant