

**Minutes of the Village Board Meeting
March 27, 2023
Village Board Room**

1. CALL TO ORDER BY VILLAGE PRESIDENT

Village President Burt McIntyre called the meeting to order at 6:30 p.m.

2. ROLL CALL

President McIntyre called for a roll call. Present: Village President Burt R. McIntyre; Trustee Maria Lasecki, District 1; Trustee Chris Nielsen, District 2; Trustee Cathy Hughes, District 3; Trustee John Muraski, District 4; Trustee Scott Beyer, District 5; Trustee Ray Suennen, District 6; Trustee Adam Lemorande, District 7; Trustee Craig McAllister, District 8

Staff: Paul Evert, Chris Haltom, Geoff Farr, Ed Janke, Leigh Ann Wagner Kroening

3. RECITE THE PLEDGE OF ALLEGIANCE

President McIntyre led the meeting in the pledge.

4. REPORT BY THE VILLAGE PRESIDENT REGARDING COMPLIANCE WITH OPEN MEETING LAWS

President McIntyre read the following notice: Pursuant to Wisconsin Statutes 19.81-19.98, the Village Board is meeting to conduct public business. In accordance with state law, the meeting agenda was posted at Village Hall, other municipal buildings, and on the Village of Howard website and was also distributed to the local media and other requesters at least 24 business hours prior to the start of this meeting.

5. APPROVE THE AGENDA FOR THE MEETING

C. Hughes moved to approve the agenda. A. Lemorande seconded. **The motion carried unanimously.**

6. PUBLIC APPEARANCES

- Nathan Riehl of County Rescue said while he believes many communities the size of Howard will grow into providing their own emergency medical services and he doesn't oppose the referendum, he wanted to clarify his agency's response times within the village. He said the calls with the longer response times were either secondary calls or took longer due to the driving distance from the station to the incident area. He said he doesn't think the Village of Howard putting its own ambulance in the same location will change the response times in those occurrences.

7. FUTURE AGENDA ITEMS/ANNOUNCEMENTS

- C. Nielsen asked staff to investigate discontinuing the U-Haul rental service and trailer parking at the Velp Avenue Mobil Station since it is no longer in business.
- C. Hughes said she has received complaints about residents pushing snow into neighboring properties, conservancy areas, and waterways. She requested more education about snow removal guidelines before next winter.

8. COMMUNICATIONS (NONE)

9. APPROVE CONSENT AGENDA

C. Hughes moved to approve the Consent Agenda. J. Muraski seconded. C. McAllister said that regarding Item 9g, Feaker & Sons will need to patch Greenfield Avenue before final payment is issued on that contract. **The motion carried unanimously** with the following items approved:

- a. Village Board meeting minutes from March 13, 2023
- b. Municipal Invoices totaling \$1,780,241.74, paid with checks #76969 – 77043
- c. The operator license for Kayla M. Steinfeldt

- d. The 2023-2024 Class A beer and liquor license renewal for Varsha Inc., DBA Express Pantry, 2522 Glendale Ave., Varsha B. Patel, agent
- e. The 2023-2024 Class B beer license renewal for Razor Axe LLC, 2331 Velp Ave., Suite N, Justin Davis, agent
- f. The 2023-2024 Class B beer and liquor license renewals for the following establishments:
 - i. CB's Tap, 1674 Velp Ave. Harold J. Heuvelmans, agent
 - ii. Gilligan's Bar & Grill LLC, 1985 Velp Ave. Chris Knutson, agent
 - iii. Village Lanes of Howard, 3798 Velp Ave. Tami J. Polarek, agent
 - iv. Mexico Lindo Restaurant LLC, 445 Cardinal Ln, Ste 104 Amber A. Barajas, agent
- g. Construction change order #3 to Feaker & Sons for the Rouse Pointe Subdivision Utility Contract involving a \$43,218.95 decrease
- h. Construction change order #1 to Unlimited Enterprizes LLC for the Village Center 2nd Addition Light-ing Contract involving a \$5,515.64 increase

10. UNFINISHED BUSINESS OR OLD BUSINESS ITEMS (NONE)

11. NEW BUSINESS ITEMS (NONE)

12. REPORTS OF VILLAGE OFFICIALS

- a. C. Haltom presented the financial reports for the General Fund for the two months ended Feb. 28, 2023, and the Howard Commons Apartment Complex and the three utilities for the year ended Dec. 31, 2022.

13. CLOSED SESSION

M. Lasecki moved to convene to closed session at 6:50 p.m. C. Hughes seconded. **The motion carried unanimously**, and the Village Board of the Village of Howard convened into closed session pursuant to Sec. 19.85(1)(e), Wis. Stats, to deliberate or negotiate TIF incentives for VH-119-2-2 and VH-712 and pursuant to Sec. 19.85(1)(c), Wis. Stats., to consider the performance evaluation and compensation of the village administrator.

14. OPEN SESSION AND ACTION

The board reconvened to open session. M. Lasecki moved to approve providing to Tim Daanen of B&D Warehouse a \$130,000 loan from TIF #4, amortized over 30 years with a balloon payment due on Dec. 1, 2033, to assist with the purchase of VH-712. C. Nielsen seconded. **The motion carried unanimously.**

B. McIntyre moved to approve adjusting the Village Administrator's pay a half step to Line 13 of the compensation schedule. C. Hughes seconded. **The motion carried unanimously.**

15. ADJOURN THE MEETING

A. Lemorande moved to adjourn. J. Muraski seconded. **The motion carried unanimously.**

Leigh Ann Wagner Kroening
Administrative Assistant