

EMPLOYMENT RECORD

Please list **ALL** of your work-related experience, starting with the most recent employment. Provide a detailed description of regularly assigned ongoing duties for each job, **including percentage of time spent on each duty**. If attaching a resume to this employment record, using this form, please also indicate the number of hours worked per week and percentage of time spent on individual job duties. **DUPLICATE THIS PAGE TO MEET YOUR NEEDS.**

Employer		Job Title		
Supervisor's Name		Telephone Number		
Street Address		City	State	Zip
Dates From	To	Avg Hours / Week		
Reason for leaving		Rate of Pay	May we contact this employer?	
Employer		Job Title		
Supervisor's Name		Telephone Number		
Street Address		City	State	Zip
Dates From	To	Avg Hours / Week		
Reason for leaving		Rate of Pay	May we contact this employer?	
Employer		Job Title		
Supervisor's Name		Telephone Number		
Street Address		City	State	Zip
Dates From	To	Avg Hours / Week		
Reason for leaving		Rate of Pay	May we contact this employer?	

CERTIFICATION: By submitting this application and any attachments, the applicant certifies that all information provided is true and accurate and contains no willful falsifications or misrepresentations. Falsifications or misrepresentation may disqualify applicants from consideration for employment with the Village of Howard; or if hired, may be grounds for termination. Previous employers may be contacted for verification of employment history.

I hereby certify that the statements on this application are true: _____
Signature Date