



VILLAGE OF  
**HOWARD**

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**TO:** Village of Howard Building Contractors

**FROM:** James Korotev, Director of Code Administration

**SUBJECT:** Requirement for "Impervious Surface" Information on Future Site Plans

**DATE:** February 1, 2005

This letter is to advise you of a recent revision to the Village of Howard, Department of Code Administration permit application process. Specifically, applicants for building permits covering new buildings and additions to existing buildings will now be required to provide information pertaining to the total area of impervious surfaces on the lot being developed. This requirement results from the recent adoption of a Storm Water Management Ordinance and the creation of a new Storm Water Utility by the Howard Village Board.

Impervious surface area information must be included on the site plan submitted with each application for new construction and additions. Site plans shall be legible, drawn to scale, fully dimensioned and shall show the location of all buildings, structures, streets, property lines, wells, septic systems, power lines, easements, etc. Additionally, each site plan shall accurately show the location and total horizontal surface area (in square feet) of all existing and proposed impervious surfaces on the lot being developed, including building roofs and roof overhangs, driveways and driveway aprons, sidewalks, parking lots, paved areas, patio slabs, and all other surfaces impervious to the penetration of storm water. The areas of individual surfaces need not be itemized, however, *the total accumulated horizontal impervious surface area must be clearly shown somewhere on every site plan submitted.* Surface areas may be rounded to the nearest one hundred (100) square feet. Site plans which do not show all required information will be rejected, thus delaying the issuance of building permits.

This letter is not intended to address the newly-adopted Storm Water Management Ordinance or the creation of the Storm Water Utility by the Howard Village Board. It is only intended to describe how these actions by the Village Board will impact application procedures and submittals required for future building permits. Additional information pertaining to the Storm Water Management Ordinance and Storm Water Utility is available on the Village of Howard web site (<http://villageofhoward.com/>) or you may contact Village personnel directly at 920-434-4640.

Thank you for your cooperation