

CITIZENS ACADEMY



VISION

Every Citizens Academy graduate will become a civically engaged member of our community.

MISSION

Nurture service excellence and responsible government by providing insight into local government and municipal operations.

2022 HOWARD CITIZENS ACADEMY

BACKGROUND

The Howard Citizens Academy was formed to help our community members learn about and experience Village of Howard government and departmental operations firsthand. Participants will get an inside look at how each department of our village government functions. Our village's elected officials believe that civic engagement is an integral part of growth and development, and we pride ourselves in community involvement.

This program provides an excellent opportunity for our officials to more closely interact with community members, sharing village history, current practices and vision for future growth. Our goals include delivering practical experiences for participants in a safe learning and sharing environment, building positive relationships, and further improving communications between our local government officials and community members.

This exciting opportunity is relevant for all members of our community, whether residents or business owners. All are invited!

STRUCTURE

The academy is designed for residents and business owners who are interested in learning about our community and its local government. Participants will also learn about potential involvement opportunities, including leadership roles and volunteerism.

Citizens Academy includes five sessions that will take place for two hours from 6 to 8 p.m. on Thursday evenings. Sessions will consist of speakers, facility tours, and opportunities for experiential learning. The academy concludes with a recognition of completion during a regularly scheduled Village Board meeting.

A maximum of 15 participants, including one student in grades 9-12, will be chosen through an application and selection process for each Citizens Academy.

APPLICATION AND SELECTION PROCESS

Applications are available online at www.villageofhoward.com or at Howard Village Hall, 2456 Glendale Ave. Completed applications may be returned to Howard Village Hall or may be emailed to:

lwagnerkroening@villageofhoward.com.

Applications for the 2022 Citizens Academy must be received by Sept. 30 2022. Selected academy participants will be contacted by Oct. 3, 2022 to confirm their participation.

Village Hall
Phone: 434-4640
Fax: 434-4643

2456 Glendale Ave.
Howard, WI 54313



SCHEDULE AND SPEAKERS

SESSION LOCATIONS

Sessions 1-4

Fire Station #1
Training Room
Howard Village Hall
(Back entrance)
2456 Glendale Ave.
Howard, WI 54313

Session 5

Public Works
Building
1336 Cornell Road
Howard, WI 54313

Graduation

Board Room
Howard Village Hall
(Back entrance)
2456 Glendale Ave.
Howard, WI 54313

SESSION 1 – 6-8 p.m. Oct. 13, 2022 – Fire Station #1 Training Room

Howard's History, Structure of Government & Customer Service

How the Village of Howard was formed and significant events that led to the Howard of today will be discussed. Village Administrator Paul Evert will provide background regarding village governance and discuss the multiple components involved with providing municipal services. Village President Burt McIntyre will discuss the customer service culture of the organization. The academy will invite several government representatives to present and share their perspectives. Brown County officials will be invited to discuss county services and plans. State representatives will discuss their roles in representing Howard citizens and issues.

SESSION 2 – 6-8 p.m. Oct. 20, 2022 – Fire Station #1 Training Room

Public Safety

This session will invite the academy members to the Public Safety building for a presentation highlighting our law enforcement, fire and rescue services. Academy members will be offered a tour of the current facility, and view some of the equipment and vehicles the Public Safety departments utilize to keep the community safe. Participants will also be provided an opportunity to discuss strategic perspectives for safety in the village.

SESSION 3 – 6-8 p.m. Oct. 27, 2022 – Fire Station #1 Training Room

Finances, Budgeting, Elections and the Clerk's Office

Director of Administrative Services Chris Haltom will lead a discussion concerning the annual budget process, how municipal budgeting works in Wisconsin and the annual expenses and revenue sources. How tax incremental financing works as well as how the village borrows and invests money will also be addressed. Chris will discuss voting in Wisconsin, requirements to run for office and the other functions of the clerk's office.

SESSION 4 – 6-8 p.m. Nov. 3, 2022 – Fire Station #1 Training Room

Planning & Development

Director of Community Development Dave Wiese will review the village's current comprehensive plan. He will discuss growth in the village, as well as provide a detailed look at some of the investments the village has made to promote growth and development. He also will review zoning, the permitting process and code enforcement.

SESSION 5– 6-8 p.m. Nov. 10, 2022 – Public Works Building

Public Works & Infrastructure

Academy members will be invited to the Department of Public Works building to learn more about Howard's Public Works operations. Public Works Director Geoff Farr will discuss road rehabilitation and operations, snow and ice control, refuse, recycling and solid waste collection, street lighting, forestry and parks, potable water, sanitary and storm water utilities, facilities, fleet, geographic information and engineering



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SESSION 6 – 6:30 p.m. Nov. 14, 2022 – Board Room at Howard Village Hall

Graduation

Academy members will observe a Village Board meeting to gain an understanding of the issues the board discusses and their own opportunities to participate in the process. They will then receive a certificate of completion for their participation in the Citizens Academy.

Join us for the Village of Howard 2022 Citizens Academy! Complete and submit your application to participate in this unique peek at our local government. For more information, contact Howard Public Information Officer Leigh Ann Wagner Kroening at (920) 434-4640 or lwagnerkroening@villageofhoward.com.



Howard Village Board

Front Row (L to R): Cathy Hughes, President Burt R. McIntyre, Maria Lasecki,
Back Row (L to R): John Muraski, Chris Nielsen, Scott Beyer, Craig McAllister, Ray Suennen, and Adam Lemorande.





2022 Citizens Academy Application

Application Instructions. Please bring or mail your completed application to Howard Village Hall, 2456 Glendale Ave., Howard, WI 54313, or email it to lwagnerkroening@villageofhoward.com. *The application deadline is 11:30 a.m. on Sept. 30, 2022.*

Name: _____ Date: _____

Mailing Address: _____

City/Village: _____ Zip Code: _____

Email Address: _____

Phone Number: _____

Reason for applying for academy: _____

Attendance. The academy will be starting Oct. 13, 2022 and will take place 6-8 p.m. on Thursday evenings on the following dates: Oct. 13, Oct. 20, Oct. 27, Nov. 3 and Nov. 10 with a final event on Nov. 14. Will you be able to attend at least 4 of the 5 sessions? _____ Yes
_____ No

Accommodating a Disability. Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities. Please indicate if you have a disability of which the village needs to be aware and if so, please list below. _____ Yes
_____ No

Accommodation Needed: _____

I agree that I have read the Citizens Academy program outline and wish to participate in the upcoming Village of Howard's Citizens Academy program.

Participant Signature

Date Signed