

**Minutes of the Village Board Meeting
June 14, 2021
Village Hall Board Room**

1. CALL TO ORDER BY VILLAGE PRESIDENT

Village President Burt McIntyre called the meeting to order at 6:30 p.m.

2. ROLL CALL

President McIntyre called for a roll call. **In Person:** Village President Burt R. McIntyre; Trustee Maria Lasecki, Wards 1-2; Trustee Chris Nielsen, Wards 3-4; Trustee Cathy Hughes, Wards 5-6; Trustee John Muraski, Wards 7-8; Trustee Scott Beyer, Wards 9-10; Trustee Ray Suennen, Wards 11-12; Trustee Adam Lemorande, Wards 13-14 and 18; Trustee Craig McAllister, Wards 15-17.

Staff: Paul Evert, Christopher Haltom, Dave Wiese, Geoff Farr, Mike Kaster, Ed Janke, Leigh Ann Wagner Kroening, Village Attorney Bob Gagan, Village Assessor Mike Denor

3. RECITE THE PLEDGE OF ALLEGIANCE

President McIntyre led the meeting in the pledge.

4. REPORT BY THE VILLAGE PRESIDENT REGARDING COMPLIANCE WITH OPEN MEETING LAWS

President McIntyre read the following notice: Pursuant to Wisconsin Statutes 19.81-19.98, the Village Board is meeting to conduct public business. In accordance with state law, the meeting agenda was posted at Village Hall, other municipal buildings, and on the Village of Howard website and was also distributed to the local media and other requesters at least 24 business hours prior to the start of this meeting.

5. APPROVE THE AGENDA FOR THE MEETING

C. Hughes moved to approve the agenda. C. McAllister seconded. **The motion carried unanimously.**

6. PUBLIC APPEARANCES (NONE)

7. FUTURE AGENDA ITEMS (NONE)

8. COMMUNICATIONS (NONE)

9. APPROVE CONSENT AGENDA

C. Nielsen moved to approve the Consent Agenda. A. Lemorande seconded. M. Lasecki pulled Item 9f (iii) – the salvage yard license application for Johnny Junk. C. Nielsen asked Public Safety staff to monitor The Avenue Bar’s event on Sept. 18 to ensure compliance with the noise level and event hours but did not pull the item. **The motion carried unanimously, and the following items were approved as part of the Consent Agenda:**

- a. Village Board meeting minutes from May 24, 2021
- b. Municipal Invoices with check numbers 71676 - 71838 totaling \$1,542,555.19 from the village’s account at Denmark State Bank
- c. New Operator’s Licenses for the following individuals:

i. Douglas J. Doefer	ii. Sarah S. Geurts	iii. Francesca A. Johnson
iv. Courtney R. Koeberl	v. Crystal Luthardt	vi. Darlene C. Richmond
vii. Brady J. Stanzel		

- d. Operator’s Licenses renewals for the following individuals:

i. Lacey E. Anderson	ii. Sikander L. Banger	iii. Jennifer L. Belanger
iv. Megan L. Beltrand	v. Lauren A. Bethke	vi. Shelly M. Bitters
vii. Amy J. Borkovec	viii. Ashley M. Cavil	ix. Kelly A. Cobb

9f. (iii) Approve the Salvage Yard License Application for Johnny Junk Recycling, 2201 Badgerland Drive

M. Lasecki said she would like the item tabled due to the number of outstanding complaints she has received about the conditions and operations at Johnny Junk Recycling. P. Evert said one licensing requirement that still needs to be addressed is proper fencing around the facility. He said the existing license expires on June 30. Attorney Bob Gagan said he has been in communication with the attorney for Johnny Junk and will contact him tomorrow to notice him that the business must be in total compliance of the village's ordinances before the license will be issued. He recommended tabling until the next Village Board meeting on June 28. M. Lasecki moved to table the salvage yard license application for Johnny Junk Recycling, 2201 Badgerland Drive. R. Suennen seconded. **The motion to table carried unanimously.**

10. UNFINISHED BUSINESS OR OLD BUSINESS ITEMS (NONE)**11. NEW BUSINESS ITEMS****a. Review and take action on a Certified Survey Map for 3798 Velp Ave., VH-269-3**

D. Wiese reviewed the Certified Survey Map for Village Lanes, located at 3798 Velp Ave. C. Hughes moved to approve the CSM for 3798 Velp Ave., VH-269-3. S. Beyer seconded. **The motion carried unanimously.**

b. Review and take action on an agreement with the Howard-Suamico School District and the Village of Suamico for a shared grant writer

P. Evert discussed the proposal to share a grant writer position with the school district and Village of Suamico. The board discussed. C. Nielsen moved to continue discussions with the Howard-Suamico School District and Village of Suamico to share a grant writer. R. Suennen seconded. **The motion carried unanimously.**

c. Review and take action on Resolution 2021-15, approving the 2020 Compliance Maintenance Annual Report for the Howard Sewer Utility

G. Farr reviewed the 2020 CMAR, including the village's A rating. M. Lasecki moved to approve Resolution 2021-15, adopting Howard's Sewer Utility 2020 Compliance Maintenance Report. C. Hughes seconded. **The motion carried unanimously.**

d. Review and take action on Preliminary Resolution 2021-16, declaring the intent to exercise special assessment powers under Wisconsin Statute Section 66.0707 upon Evergreen Avenue

M. Kaster reviewed the preliminary resolution, as well as the policies and timeline for the special assessment process. C. Hughes moved to suspend the rules to hear from the audience. C. McAllister seconded, and the motion to suspend the rules followed unanimously.

Jeff Gates, 1321 Graceland Terrace, said he was speaking on behalf of his impacted neighbors, who have lived in their homes a long time and oppose the improvements and the project. Jim Cherney, 3951 Evergreen Ave., said he owns five acres and objects to the assessments as well as the requirement to connect to municipal sewer and water when the project is complete. C. Hughes moved to return to regular order of business. J. Muraski seconded, and the motion to return to regular order carried unanimously.

The board discussed. R. Suennen moved to approve Resolution 2021-16, declaring the intent to exercise special assessments upon Evergreen Avenue. C. Nielsen seconded. **The motion carried 7-2 (No: C. McAllister, S. Beyer).**

e. Review and take action on the contract with Fair Market Assessments for a 2022 market adjustment revaluation

C. Haltom reviewed the proposed contract with Fair Market Assessments. Village Assessor Mike Denor came forward to explain the village's history of having revaluations completed every three years, and he discussed the process. The board discussed. C. Hughes moved to approve the contract with Fair Market Assessments for a 2022 market adjustment revaluation. C. Nielsen seconded. **The motion carried unanimously.**

f. Review and take action on Resolution 2021-17, adopting the Brown County All Hazards Mitigation Plan

E. Janke discussed the village's partnership with the county for emergency management services and the proposal to adopt the county's hazard mitigation plan as the village's own. S. Beyer moved to approve Resolution 2021-17, adopting the Brown County, Wisconsin, All Hazards Mitigation Plan. A. Lemorande seconded. **The motion carried unanimously.**

12. REPORTS OF VILLAGE OFFICIALS

- a. C. Haltom reviewed the financial report for the General Fund, Village Green Golf Course and the Howard Commons Apartments for the period ended May 31, 2021. The board discussed. **No action was taken.**

13. CLOSED SESSION – C. McAllister moved to convene to closed session. J. Muraski seconded. **The motion carried unanimously, and the board convened to closed session at 7:22 p.m.**

14. RETURN TO OPEN SESSION – C. McAllister moved to re-convene to open session. J. Muraski seconded. **The motion carried unanimously, and the board re-convened to open session at 7:32 p.m.**

ACTION: C. Hughes moved to approve the purchase of 2444 Glendale Ave., VH-298-1, for \$175,000 using Community Development Block Grant funds and the purchase of 2448 Glendale Ave., VH-916 and VH-917, for \$242,000 using American Rescue Plan money. M. Lasecki seconded. **The motion carried unanimously.**

15. ADJOURN THE MEETING – C. McAllister moved to adjourn the meeting. C. Nielsen seconded. **The motion carried unanimously, and the meeting adjourned at 7:33 p.m.**

Leigh Ann Wagner Kroening
Administrative Assistant