

**Minutes of the Village Board Meeting**  
**May 10, 2021**  
**Village Hall Board Room**

**1. CALL TO ORDER BY VILLAGE PRESIDENT**

Village President Burt McIntyre called the meeting to order at 6:30 p.m.

**2. ROLL CALL**

President McIntyre called for a roll call. **In Person:** Village President Burt R. McIntyre; Trustee Maria Lasecki, Wards 1-2; Trustee Chris Nielsen, Wards 3-4; Trustee Cathy Hughes, Wards 5-6; Trustee John Muraski, Wards 7-8; Trustee Scott Beyer, Wards 9-10; Trustee Ray Suennen, Wards 11-12; Trustee Adam Lemorande, Wards 13-14 and 18; Trustee Craig McAllister, Wards 15-17.

Staff: Paul Evert, Christopher Haltom, Dave Wiese, Geoff Farr, Mike Kaster, Leigh Ann Wagner Kroening

**3. RECITE THE PLEDGE OF ALLEGIANCE**

President McIntyre led the meeting in the pledge.

**4. REPORT BY THE VILLAGE PRESIDENT REGARDING COMPLIANCE WITH OPEN MEETING LAWS**

President McIntyre read the following notice: Pursuant to Wisconsin Statutes 19.81-19.98, the Village Board is meeting to conduct public business. In accordance with state law, the meeting agenda was posted at Village Hall, other municipal buildings, and on the Village of Howard website and was also distributed to the local media and other requesters at least 24 business hours prior to the start of this meeting.

**5. APPROVE THE AGENDA FOR THE MEETING**

C. Hughes moved to approve the agenda. C. Nielsen seconded. **The motion carried unanimously.**

**6. PUBLIC APPEARANCES**

- i. Julie Rentmeester, 3005 Summer Place in Green Bay, spoke regarding the special assessments on VH-1793. She said she would like the Village Board to reconsider the assessments on the one corner property as they are different than the other properties in the development. She said she is interested in purchasing the property to build a single-family home.
- ii. Andrew Thomas, 2208 Badgerland Drive, said there is metal debris being left in the roadway outside of his home from Johnny Junk. He said he is constantly having to sweep the roadway to clean up after the business to protect his vehicle and that the employees there have been rude and unhelpful. He also asked for help getting the sex offender who was placed in the neighborhood moved out of the area.
- iii. Steve Walters, 2200 Badgerland Drive, also complained about the metal debris in the roadway. He said Johnny Junk was issued a cease-and-desist order due to improper and inadequate fencing around the business, and the business continues to operate.

**7. FUTURE AGENDA ITEMS**

- i. M. Lasecki requested a future agenda item to review Johnny Junk's compliance with their salvage yard license and permits.
- ii. R. Suennen asked for a report that lists all Village of Howard contracted services that the board can review ahead of budget season.

**8. COMMUNICATIONS**

- a. Randy Miller of Hawkins, Ash LLC, presented the 2020 Audit Report for the Village of Howard. C. Hughes moved to receive and place on file the 2020 Audit Report. C. Nielsen seconded. **The motion carried unanimously.**

- b. C. McAllister moved to receive and place on file a letter from Patricia LeMere Strickler regarding street naming in the Village Center. C. Nielsen seconded. **The motion carried unanimously.**

**9. APPROVE CONSENT AGENDA**

A. Lemorande moved to approve the items on the consent agenda. J. Muraski seconded. C. Hughes pulled item 9f – the outdoor concert permit for the HSYSA Pirate Fast Pitch Softball Tournament. **The motion carried unanimously, and the following items were approved as part of the Consent Agenda:**

- a. Village Board meeting minutes from April 26, 2021
- b. Municipal Invoices with check numbers 71424-71533 totaling \$852,677.74 from the village’s account at Denmark State Bank
- c. Operator’s Licenses for the following individuals:
  - i. James F. Dudley
  - ii. Donald J. Kelly
  - iii. Keanna K. Rabitoy
- d. The special event permit for the HSYSA Pirate Fast Pitch Softball Tournament 8 a.m. to 10 p.m. June 25-27, 2021 at Nouryon Sports Park and Spring Green Park
- e. The Temporary Class B Retailer’s License for the HSYSA Pirate Fast Pitch Softball Tournament June 25-27, 2021 at Nouryon Sports Park and Spring Green Park
- f. ~~The Outdoor Concert Permit for the HSYSA Pirate Fast Pitch Softball Tournament from 8 p.m. to 10:30 p.m. June 26, 2021 at Nouryon Sports Complex~~
- g. The special event permit for the HSYSA Pirate Baseball Tournament 8 a.m. to 10 p.m. July 22-25, 2021 at Nouryon Sports Park, Spring Green Park, and Memorial Park
- h. The Temporary Class B Retailer’s License for the HSYSA Pirate Baseball Tournament July 22-25, 2021 at Nouryon Sports Park, Spring Green Park, and Memorial Park
- i. The special event permit for the HSYSA Pirate Fast Pitch Softball Tournament 8 a.m. to 10 p.m. Aug. 13-15, 2021 at Nouryon Sports Park and Spring Green Park
- j. The Temporary Class B Retailer’s License for the HSYSA Pirate Fast Pitch Softball Tournament Aug. 13-15, 2021 at Nouryon Sports Park and Spring Green Park
- k. The following renewal 2021-2022 Class A beer and liquor license applications:

Velp Gas d/b/a Express, 1618 Velp Ave.	Sarbjit Singh-Agent
Kwik Trip #725 399 Cardinal Ln.	John Lor Agent
Meijer Store #298, 2015 Shawano Ave.	Heidi Datema-Agent

- l. Approve the following renewal 2021-2022 Class B beer license applications (*Approval of those with an \* will be contingent on the payment of outstanding debts.*):

*12-Ring Archery Lanes, 752 N. Memorial Dr. Ste. B	Steven M Campbell
WRC Properties LLC d/b/a Americinn Lodge & Suites, 2032 Velp Ave.	Shooter Loch-Agent

- m. Approve the following renewal 2021-2022 Class B beer and liquor license applications (*Approval of those with an \* will be contingent on the payment of outstanding debts.*):

Avenue Bar, 1745 Velp Ave.	Steven J VanStraten-Agent
Duck Creek Pub, 754 Riverview Dr.	Tammy Lee Baker-Agent
Gilligan’s, 1985 Velp Ave.	Chris Knutson-Agent
Julie’s Café, 2130 Velp Ave.	Troy Metzler-Agent
Just One More Bar & Grill, 740 N. Memorial Dr.	Sheila J. Derpinghaus-Agent
Kropp’s Supper Club LLC d/b/a Kropps Supper Club, 4570 Shawano Ave.	William Condon-Agent
Narrow Bridge Brewhouse, 2840 Shawano Ave.	Scott Vann-Agent
River St. Pier, 1984 Velp Ave.	Lori J McClure-Agent
River’s Bend of Green Bay Inc. d/b/a River’s Bend, 792 Riverview Dr.	Courtney Kettner-Agent
*The Watering Hole, 2107 Velp Ave.	Tim Brunette-Agent

- n. The following committee reappointments:

BOARD OF APPEALS	Phil Verville	2021-2023
	Ellery Gulbrand (alternate)	2021-2024

	Geoff Heezen	2021-2024
POLICE AND FIRE COMMISSION	Russell Stover	2021-2022
	Ilya Dayter	2021-2026
TREE BOARD	Phil Verville	2021-2023
	Larry Francois	2021-2023
	Ellery Gulbrand	2021-2023
	Carl Zuege	2021-2023
	Dan Rocheleau	2021-2023
LEGISLATIVE AGENDA	Burt McIntyre	2021-2022
	Maria Lasecki	2021-2022
	Craig McAllister	2021-2022
BROWN COUNTY PLANNING	Geoff Farr	2021-2024
	Burt McIntyre (Alternate)	Elected Term

- o. Ordinance 2021-06, rezoning a portion of 3990 Evergreen Ave., Parcels VH-18-1 and VH-18-2, from R-1 Residential Single Family to R-5 Rural Estate Residential
- p. Ordinance 2021-07, changing the Village of Howard floodplain zoning ordinance and map as required by state and federal law

**9f. Approve the Outdoor Concert Permit for the HSYSA Pirate Fast Pitch Softball Tournament from 8 p.m. to 10:30 p.m. June 26, 2021 at Nouryon Sports Complex**

C. Hughes asked for information about the park hours and said the concert should end in relation to the park closing. C. Hughes moved to approve the Outdoor Concert Permit for the HSYSA Pirate Fast Pitch Softball Tournament on the condition that the concert shall end by 10 p.m. C. McAllister seconded. The board discussed. Mark LaPlante, 3119 Molly Brown Lane, who is the applicant, came forward to explain the concert will be a music DJ who will provide entertainment at the end of the tournament. He said he would like it to go to 10:30 so the DJ can play during the tournament cleanup as well. C. Hughes withdrew her motion, and C. McAllister withdrew the second. C. Hughes moved to approve the Outdoor Concert Permit for the HSYSA Pirate Fast Pitch Softball Tournament from 8 p.m. to 10:30 p.m. June 26, 2021 at Nouryon Sports Complex. C. McAllister seconded. **The motion carried unanimously.**

**10. UNFINISHED BUSINESS OR OLD BUSINESS ITEMS (None)**

**11. NEW BUSINESS ITEMS**

**a. Review and take action on Resolution 2021-14, approving the 9th Amendment to the Central Brown County Water Authority Water Purchase and Sale Contract**

G. Farr reviewed the proposed resolution, which would pave the way to expand membership to the Central Brown County Water Authority with a goal of selling more water and spreading the burden of capital and debt service costs over a wider customer base. The board discussed. A. Lemorande moved to approve Resolution 2021-14. R. Suennen seconded. **The motion carried unanimously.**

**b. Review and take action on the bids for the Velp Avenue Trail project**

M. Kaster reviewed the bids for the Velp Avenue Trail project, all of which came in substantially over budget. He recommended tabling the project until the May 24 meeting so staff can work to revise the project scope and/or timeline and re-bid it. R. Suennen moved to table the item until staff brings it back for action. C. McAllister seconded, and **the motion to table carried unanimously.**

**12. REPORTS OF VILLAGE OFFICIALS**

- a. M. Hoff reviewed the 2020 year-end report for Howard Animal Control, including the partnership with the Wisconsin Humane Society – Green Bay, Green Bay Animal Referral Center, and the Green Bay Wildlife Sanctuary. She also discussed her work with a local trapper to manage nuisance animals more humanely around the village’s detention ponds. **No action was taken.**
- b. C. Haltom reviewed the financial report for the General Fund for the period ending April 30, 2021. The board discussed. **No action was taken.**

**13. CLOSED SESSION**

C. Hughes moved to convene to closed session pursuant to Wisconsin Statutes 19.85(e), to review a proposed development agreement for VH-1490, VH-1493 and VH-1494, and to discuss the potential purchase of VH-320-1. C. Nielsen seconded, and **the board convened to closed session at 7:51 p.m.**

**14. RETURN TO OPEN SESSION**

J. Muraski moved to re-convene to open session. A. Lemorande seconded. The board returned to open session at 9:03 p.m.

**15. ADJOURN THE MEETING** – C. Hughes moved to adjourn the meeting. S. Beyer seconded. **The motion carried unanimously, and the meeting adjourned at 9:04 p.m.**

Leigh Ann Wagner Kroening  
Administrative Assistant