

Minutes of the Village Board Meeting
March 8, 2021
Village Hall Board Room

1. CALL TO ORDER BY VILLAGE PRESIDENT

Village President Burt R. McIntyre called the meeting to order at 6:30 p.m.

2. ROLL CALL

In Person: Village President Burt R. McIntyre; Trustee Chris Nielsen, Wards 3 & 4; Trustee Cathy Hughes, Wards 5 & 6; Trustee John Muraski, Wards 7 & 8; Trustee Scott Beyer, Wards 9 & 10; Trustee Ray Suennen, Wards 11 & 12; Trustee Adam Lemorande, Wards 13-14 & 18; Trustee Craig McAllister, Wards 15-17 Attending via GoToMeeting: Trustee Maria Lasecki, Wards 1 & 2

Staff: Chris Haltom, Dave Wiese, Geoff Farr, Mike Kaster

3. RECITE THE PLEDGE OF ALLEGIANCE – pledge was recited by all in attendance

4. REPORT BY THE VILLAGE PRESIDENT REGARDING COMPLIANCE WITH OPEN MEETING LAWS Compliance notice was read by the Village President, B. McIntyre.

5. APPROVE THE AGENDA FOR THE MEETING

C. Hughes moved to approve the agenda. C. McAllister seconded. **The motion carried unanimously.**

6. PUBLIC APPEARANCES

Geoff Heezen, 1225 Pinecrest Road, appeared in opposition to the board continuing with e planning of the reconstruction of Pinecrest Road in 2021.

Dan Glinski, 1209 Pinecrest Road, appeared in opposition to the reconstruction of Pinecrest Road in 2021.

Paul Lukowski, 1223 Pinecrest Road, appeared in opposition to the reconstruction of Pinecrest Road in 2021.

All three individuals had several comments why they were against the village continuing to work on the reconstruction project.

7. FUTURE AGENDA ITEMS – None.

7. COMMUNICATIONS

a. Recognize Fire Department Annual Award Recipients

Chief Ed Janke explained how the fire department was unable to hold the annual firefighter's banquet due to COVID. He thanked the board for allowing staff to present the awards at this meeting. Trevor Anderson received the award for Firefighter Service Award for 2019. Greg Nelezen and Derrick Hoppe received the Firefighter Service Award for 2020.

8. APPROVE CONSENT AGENDA

J. Muraski moved to approve the Consent Agenda and Ray Suennen seconded. **Motion carried unanimously.** The following items were approved as part of the consent agenda.

a. Approve the Village Board meeting minutes from February 22, 2021

b. Approve Municipal Invoices with check numbers ranging from 70965–71028 totaling \$461,725.79

(Consent Agenda items continue on next page.)

c. **Approve Operator's Licenses** (All Approved)

- i. Daniel Luis Cordero
- ii. Elizabeth Whittenton
- iii. Shayne H Skenandore

9. **UNFINISHED BUSINESS OR OLD BUSINESS ITEMS** (None)

10. **NEW BUSINESS ITEMS**

a. **Review and take action on a CSM for Bank of Luxemburg located on Cardinal Lane.**

D. Wiese gave a report on the CSM. C. Hughes moved to approve the CSM. A. Lemorande seconded the motion. **Motion approved unanimously.**

b. **Receive public comments on the Village's storm water management permit requirements, planning, actions, and annual report**

M. Kaster gave a report on the annual storm water permit requirements and the requirement for public comment. B. McIntyre opened meeting up for comments but received none.

c. **Review and take action on the Village's Annual MS4 storm water management report**

A. Lemorande moved to approve the annual report. S. Beyer seconded. **Motion carried unanimously.**

d. **Review and take action on awarding the Crescent Hills Subdivision Roadway Project**

M. Kaster gave a report on the Crescent Hills Subdivision roadway project. The board had brief discussion on this item. J. Muraski moved to approve the \$695,394.77 contract with McKeefry & Sons contingent upon contract amendment and attorney review of the contracts.

e. **Review and take action on awarding the Crescent Hills Subdivision Utility Project**

M. Kaster gave a report on the Crescent Hills Subdivision utility project. The board had a brief discussion on this item. M. Laseki moved to approve to award the Crescent Hills Utility Construction Project to Feaker & Sons for \$638,183.00 contingent on Attorney review of the contracts. C. Nielsen seconded. **Motion carried unanimously.**

f. **Review and take action on a Development Agreement for the Crescent Hills Subdivision**

M. Kaster gave a report on the development agreement. C. Nielsen moved to approve the developer agreement with KHM Development, LLC. C. Hughes seconded. **Motion carried unanimously.**

g. **Review and take action on the award of the 2021 Resurfacing Project**

G. Farr gave a report on the proposed resurfacing contract and the two bids received. The board briefly discussed this item. C. Hughes moved to award the 2021 Asphalt Resurfacing Project schedules as listed and recommended to NEA Inc., for \$545,125.62, contingent upon Attorney review of the contract. R. Suennen seconded the motion. **Motion carried unanimously.**

h. Review and take action on a site-specific driveway/parking plan, at 4316 Shawano Avenue, requesting the installation of a second driveway

G. Farr gave a report on the application for a second driveway on Shawano Avenue. The board discussed this item before C. Hughes moved to approve the installation of a second non-revocable driveway at 4316 Shawano Avenue. C. McAllister seconded. **Motion carried unanimously.**

i. Review and take action on Ordinance 2021-02 creating compensation for the village Plan Commission members at \$30 per meeting.

B. McIntyre gave a report on the plan to compensate Plan Commission members \$30/meeting. C. Nielsen moved to approve the ordinance 2021-02 compensating Plan Commission members \$30/meeting for each member attending (except the village president does not receive this stipend). B. McIntyre seconded. More discussion occurred before B. McIntyre asked for a friendly amendment to make the compensation begin after the April appointments are made. C. Nielsen agreed to the friendly amendment. **Motion carried unanimously.**

11. REPORTS OF VILLAGE OFFICIALS

a. C. Haltom will discuss the upcoming Board of Review meeting scheduled for May 19, 2021 from 2pm-4pm (minimum) and state law change regarding training (verbal report)

C. Haltom gave the report on the date the Board of Review will be held and also informed the board of a new state law that requires at least one member to obtain in-person training every year (formerly every other year).

12. CLOSED SESSION (None)

13. RETURN TO OPEN SESSION and take action, if needed, on items discussed in closed session (None).

14. ADJOURN THE MEETING – C. McAllister moved to adjourn the meeting at 7:44pm. J. Muraski seconded. **Motion carried unanimously.**

Christopher A Haltom
Director of Administrative Services
Clerk/Treasurer